

-ONLINE LEGAL DRAFTING COURSE-

Mentor: Ms. Saral Arora, Advocate, Delhi High Court

Each module focuses on legal understanding, drafting structure, court practice tips, and mentoring guidance to help students become practice-ready legal professionals.

Generic Guidelines

Draft facts not emotions. Structure every pleading logically. Never copy templates blindly. Always plead documents relied upon and attach annexures. Use professional court language. Overview of Indian legal system (Courts, hierarchy, procedures). Roles of lawyers in litigation, advisory, and client counselling.

Criminal Law Drafting

Warrant cancellation, Criminal complaints, Bail (regular & anticipatory), Superdari, Private Complaint u/s 223 BNSS, Criminal appeals & revisions, Written arguments, Exemption applications, S.528 BNSS FIR quashing petitions and Discharge applications.

Emphasis on procedural foundations, jurisdiction, chronological facts, legal restraint, persuasive brevity.

Civil Law Drafting

Eviction petitions, Delay condonation, Preponement applications, Recovery suits, Execution petitions, Succession petitions, Injunction pleadings, Written statements, Counter-claims, Civil revisions and appeals.

Emphasis on cause of action building, limitation compliance, evidence pleading and structured para-wise replies.

NI Act Drafting

Drafting legal notice, complaints u/s 138 NI Act and replies/written statements.

Emphasis on statutory timelines, presumption rebuttal drafting, annexure alignment and compliance checklists.

ADV. SARAL ARORA

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CONVEYANCING

Drafting of Gift Deeds, Wills, Sale Deeds, Lease Deeds, Promissory Notes, Partnership Deeds, Copyright Deeds, Powers of Attorney and Affidavits.

Emphasis on recital drafting, registration requirements, risk clauses and stamp duty awareness.

Family Law

Drafting of contested divorces and mutual consent divorces, Section 125 maintenance petitions, Domestic Violence complaints, and guardianship/custody petitions. Focus on incident chronology, income pleadings, child welfare principles and restraint in emotional narration.

Corporate & Commercial Drafting

Drafting of Partnership agreements, JV agreements, service contracts, Articles of Incorporation, board resolutions, employment agreements, M&A documents, leave & license agreements, franchise agreements and share purchase agreements.

Emphasis on learning clause sequencing, indemnities, termination and risk allocation strategies.

Consumer Law

Drafting complaints u/s 35 of Consumer Protection Act and appellate pleadings before State and National Commissions.

Emphasis on deficiency pleading and evidence referencing.

Legal Notices

Drafting of all civil and criminal legal notices including breach, recovery, IBC Sec 8, cheque bounce, arbitration invocation, workplace harassment, landlord eviction, IP infringement, partition, defamation and nuisance notices.

Emphasis on professional tone and cause relief structure.

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Constitutional & Government Drafting

Show cause replies, statutory representations, RTI drafting, writ petitions u/s 32 & 226 and service- related representations.

Emphasis on procedural language, violation pleading and avoidance of delay and following timeline.



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